

SBVC Program Review

04/05/2019
9:00 a.m. – 11:00 a.m.
B-204

MINUTES

Members:	Daniel Algattas	A	Michael Mayne	X	X = Present A = Absent
	Keynasia Buffong	A	Kenny Melancon	X	
	Raymond Carlos	A	Botra Moeung	X	
	Paula Ferri-Milligan	X	Sandra Moore	X	
	Christie Gabriel	X	Krista Ornelas-Mora	X	
	Angela Grotke	X	Girija Raghavan	X	
	Todd Heibel	X	Jose Recinos	X	
	Tim Hosford	X	Johnny Roberts	X	
	Robert Jenkins	A	David Smith	X	
	Wallace Johnson	X	Anna Tolstova	X	
	Carol Jones	X	Abena Wahab	A	
	Edward Jones	A	Kevin Williams	A	
	Melissa King	X	Kay Dee Yarbrough	X	
	Joel Lamore	X	Guests: Amy Avelar & Sheri Lillard		
TOPIC	DISCUSSION				FURTHER ACTION
Approval of March 1, 2019 Minutes	Corrections to the minutes—need period after workshop, consensus and incumbent misspelled. Motion to approve minutes with changes—Joel Lamore. Seconded—Anna Tolstova. Minutes approved.				
Efficacy Reports	<p>Administration of Justice Team Recommendation: Conditional</p> <p>B. Melancon will make any corrections to team report and resubmit.</p> <p>Discussion: Part 2 does not meet. Want more information about students who didn't meet SLOs. Want more explanation about discrepancy between student success rate and SLOs (SLOs 90%, Student Success Rate 70%). We use SLOs to find a weak point in our training and that should be addressed. Need to readdress bigger SLO issues at a later date. Part 5- Needs to show productivity and currency, and partnerships should be added to this section. Sharpen this--does not incorporate weaknesses and challenges into the planning.</p> <p>MOTION: K. Melancon motioned to revise to rating to Continuation; David Smith seconded. All in favor 15; no oppositions; abstentions 4. Motion Passed.</p>				<p>P. Ferri-Milligan will address efficacy reporting for outsourced services with the Academic Senate.</p> <p>P. Ferri-Milligan will send out team reports and ratings to the departments.</p> <p>Identified team members will revise team reports and send to P. Ferri-Milligan by Wednesday of next week.</p>

	<p>Anthropology Team Recommendation: Continuation</p> <p>K. Melancon will make any corrections to team report and resubmit.</p> <p>Great explanation of everything. Part 7 needs to say meets.</p> <p>MOTION: J. Lamore motioned for Continuation; M. Mayne seconded. All in favor 17; no oppositions; abstentions 1. Motion Passed.</p> <p>Architecture Team Recommendation: Continuation</p> <p>J. Lamore will make any corrections to team report and resubmit.</p> <p>A clean report. The team commends them for complete overhaul of curriculum and certificates. Caution on new points.</p> <p>MOTION: A. Tolstova motioned for Continuation; M. Mayne seconded. All in favor 19; no oppositions; abstentions 1. Motion Passed.</p> <p>Art Team Recommendation: Continuation</p> <p>K. Melancon will make any corrections to team report and resubmit</p> <p>.</p> <p>They did a good job of addressing each area with detail. #7- box not checked. Tweak language all the way through. Enrollment is going down, less degrees are awarded, but they are adding sections. They will discuss if report should be more clear on addressing this issue. The important issue of EMPs being wrong will be tabled. There is a typo in “demographics.”</p> <p>MOTION: J. Lamore motioned for Continuation; D. Smith seconded. All in favor 21; no oppositions or abstentions. Motion Passed.</p> <p>Automotive Collision Team Recommendation: Continuation</p>	
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	<p>P. Ferri-Milligan will make any corrections to team report and resubmit.</p> <p>Only the last one is does not meet. Didn't address issues from previous program review. Provide statistics to show that low enrollment of women mirrors society, and the program is a little bit better than society. Clumsy sentence 'broke down.' Inconsistent spacing between paragraphs.</p> <p>MOTION: P. Ferri-Milligan motioned for Continuation; Anna Tolstova seconded. All in favor 19. No oppositions; abstentions 1. Motion Passed.</p> <p>Bookstore--We need to come up with some guidance on how to assess outsourced services as we do not see a clear way to do this. Are there benchmarks for assessment in the contract? How do the accreditors look at evaluation of outsourcing and consumer services? We should get ahead of this. P. Ferri-Milligan will see if she can get this on the agenda for Academic Senate.</p> <p>Business Administration Team Recommendation: Conditional</p> <p>S.Moore will make any corrections to team report and resubmit.</p> <p>Difficult to read, lacked organization and clarity, not clear on documentation or dates. It is difficult to understand what they are trying to say. Not clear on the updates they made, issues with currency. There are contradictions in that demographics and numbers don't match. 2-3% deviation does not match EMP. Percentages not explained. Sections mixed up. Certificates increased, and degrees decreased, but no explanation. They didn't build on what they did 2 years ago. S. Moore will develop a list of important areas for them to improve, for example--use current data, and look at EMPs more carefully.</p> <p>MOTION: S. Moore motioned for Conditional; W. Johnson seconded. All in favor 18; no oppositions; abstentions 1. Motion Passed.</p> <p>CBO- No report. They are on probation. They will need to do it in the fall. MOTION: P. Ferri-Milligan motioned for Probation; T. Heibel seconded. All in favor 17; no oppositions; abstentions 1. Motion Passed.</p>	
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Child Development

Team Recommendation: Continuation

The report is very good and very thorough. They work well together. They struggle with low wages in their field. It is about 93% female in their field. There is a natural aversion to males in this field. There is a good link to their brochure. Suggest putting pictures of men in their brochure. Certificates are down, and degrees are up because they can make more money with degrees. There may be more potential for funding with Newsom.

MOTION: A. Tolstova motioned for **Continuation**. M. Mayne seconded. All in favor 19; no oppositions or abstentions. Motion Passed.

Communication Studies

Team Recommendation: Continuation

Exemplary report. Mission aligns perfectly with the college. Good job on EMP. Meets everything. Lowering class size helped with the speech classes because the students became less fearful with smaller audiences. It also helped with class management due to the time-consuming nature of practicing speeches in class. The name of the department needs to be at the top of the document. Spell check needs to be run. #3- Meets. #4- Changed to meet, then changed back to exceeds (Page 18). Change “efficiency” to “student success.” #5- Poorly written sentence. Take out comma.

MOTION: D. Smith motioned for **Continuation**; A. Tolstova seconded. All in favor 18; no oppositions or abstentions. Motion Passed.

Computer Science

Team Recommendation: Conditional

Their meets were great. For their does not meets they didn't explain the data. They have a clear idea of where they are going. For the demographics the women's numbers were low but better than the national average. Change wording on “obfuscation.” Lack of analysis of data results in does not meets. Use ‘lack of analysis’ in first box. Challenges on EMP were not addressed.

	<p>MOTION: J. Lamore motioned for Conditional; K. Melancon seconded. All in favor 16; no oppositions; abstentions 3. Motion Passed.</p> <p>Diesel Team Recommendation: Continuation</p> <p>This is a good document. The partnerships were good. They met and worked together and did some rewriting. They are trying to raise more income. They are relevant to the current standards. All points were met.</p> <p>MOTION: A. Tostova motioned for Continuation; W. Johnson seconded. All in favor 18; no oppositions; abstentions 1. Motion Passed.</p>	
General Discussion	<p>More continuations this year as opposed to last year. Could be due to increase in workshop attendance.</p> <p>Conditional and probationary reports from last two years will be reviewed as a committee.</p>	
Adjournment	The meeting was adjourned at 10:52 a.m.	
Next Meeting	The next meeting will be on Friday, April 19.	